



Resource Allocation Sub (Policy and Resources) Committee

Date: THURSDAY, 17 MARCH 2016
Time: 12.00 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Mark Boleat (Chairman)
Deputy Roger Chadwick (Deputy Chairman)
Stuart Fraser
Marianne Fredericks
George Gillon
Deputy the Revd Stephen Haines
Jeremy Mayhew
Deputy Catherine McGuinness
Edward Lord
Hugh Morris
Deputy Joyce Nash
Deputy Dr Giles Shilson
Sir Michael Snyder
Alderman Dr Andrew Parmley
Deputy John Tomlinson
Alderman Sir David Wootton

Enquiries: Angela Roach
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Lunch will be served in the Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio visual recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 – Public Agenda

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To consider minutes of meetings as follows:-

- a) To agree the public minutes of the Sub-Committee meeting held on 14 January 2016.

For Decision
(Pages 1 - 4)

- b) To agree the public minutes of the joint meeting of the Resource Allocation and Efficiency and Performance Sub-Committees with Committee Chairmen held on 14 January 2016.

For Decision
(Pages 5 - 6)

4. **IMPLEMENTATION OF THE GRANTS REVIEW**

Report of the Deputy Town Clerk.

NB: The Sub-Committee's recommendations on this item will be considered by the Policy and Resources Committee later this day.

For Decision
(Pages 7 - 18)

5. **TRANSPORT FOR LONDON FUNDING 2015/16 - UPDATE**

Report of the Director of the Built Environment.

NB: This report was considered and approved by the Streets and Walkways and the Projects Sub-Committees.

For Information
(Pages 19 - 22)

6. **COUSINS LANE STREET ENHANCEMENTS - SECTION 278 FUNDING**

Report of the Director of the Built Environment.

NB: This report was considered and approved by the Projects Sub-Committee.

For Information
(Pages 23 - 28)

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

9. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

Part 2 – Non-Public Agenda

10. **NON-PUBLIC MINUTES**

To consider the non-public minutes of meetings as follows:-

- a) To agree the non-public minutes of the Sub-Committee meeting held on 14 January 2016.

For Decision
(Pages 29 - 34)

- b) To agree the non-public minutes of the joint meeting of the Resource Allocation and Efficiency and Performance Sub-Committees with Committee Chairmen held on 14 January 2016.

For Decision
(Pages 35 - 36)

11. **PROJECT FUNDING UPDATE**

Report of the Chamberlain.

NB: To be read in conjunction with the back ground reports relating to the One Safe City Projects and the Contact Centre Move initiatives (circulated electronically only). The Museum of London funding report is available via the Policy and Resources Committee agenda. The Sub-Committee's recommendations on this item will be considered by the Policy and Resources Committee later this day.

For Decision
(Pages 37 - 44)

12. **STAFF RESOURCES IN THE COMPTROLLER AND CITY SOLICITOR'S DEPARTMENT - CONTRACTS AND PROCUREMENT**

Joint report of the Chamberlain and the Comptroller and City Solicitor.

For Decision
(Pages 45 - 50)

13. **POLICE ACCOMMODATION PROJECT**

Joint report of the City Surveyor, Chamberlain and Commissioner of the City of London Police.

NB: This report reflects the recommendations considered and approved by the Police Committee and the Projects Sub-Committee.

For Decision
(Pages 51 - 76)

14. **BARBICAN CENTRE AND GUILDHALL SCHOOL OF MUSIC AND DRAMA
CAPITAL CAP REPLACEMENT - DETAILED ARRANGEMENTS**

Resolutions of the Barbican Centre Board, Board of Governors of the Guildhall School and Corporate Asset Sub-Committee, together with a report of the Chamberlain.

For Decision
(Pages 77 - 104)

15. **NATIONAL LOTTERY FUNDING (NLF) MONITORING REPORT**

Report of the City Surveyor.

For Decision
(Pages 105 - 110)

16. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**

Report of the Town Clerk.

For Information
(Pages 111 - 112)

17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

RESOURCE ALLOCATION SUB (POLICY AND RESOURCES) COMMITTEE

Thursday, 14 January 2016

Minutes of the meeting of the Resource Allocation Sub (Policy and Resources) Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 14 January 2016 at 11.00 am

Present

Members:

Mark Boleat (Chairman)
Deputy Roger Chadwick (Deputy Chairman)
Marianne Fredericks
George Gillon
Deputy the Revd Stephen Haines
Jeremy Mayhew
Deputy Catherine McGuinness
Edward Lord
Hugh Morris
Deputy Joyce Nash
Sir Michael Snyder
Deputy John Tomlinson

In Attendance

Randall Anderson

Officers:

Peter Kane	- Chamberlain
Peter Bennett	- City Surveyor
Susan Attard	- Deputy Town Clerk
Caroline Al-Beyerty	- Chamberlains
Steve Telling	- Chamberlain's Department
Graham Bell	- Chief Information Officer
Paul Nagle	- Chamberlain's Department
Peter Young	- City Surveyor's Department
Peter Lisle	- Assistant Town Clerk
Angela Roach	- Principal Committee and Members Services Manager

1. APOLOGIES

An apology for absence was received from Sir David Wootton.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There no declarations.

3. **MINUTES**
The minutes of the meeting held on 19 October 2015 were approved.
4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
There were no questions.
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
There were no items of urgent business.
6. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act:-

Item Nos.	Paragraph(s) in Schedule 12A
8 - 12	3

7. **NON-PUBLIC MINUTES**
The non-public minutes of the meeting held on 19 October 2016 were approved.
8. **OPERATIONAL PROPERTY REVIEW**
The Sub-Committee considered and agreed a joint report of the Chamberlain and City Surveyor setting out the emerging opportunities arising from the operational property review.
9. **OPERATIONAL PROPERTY - SECURITY ENHANCEMENTS**
The Sub-Committee considered and agreed a report of the Town Clerk concerning a review of the security arrangements at a number of City Corporation operational properties.
10. **ADDITIONAL WORKS PROGRAMME**
The Sub-Committee considered and agreed a report of the Chamberlain concerning the additional works programmes for 2014/15 and 2016/17.
11. **MUSEUM OF LONDON RELOCATION BUSINESS CASE**
The Sub-Committee considered and agreed a report of the Chamberlain concerning the funding of the business case for the relocation of the Museum of London.
12. **PROJECT FUNDING UPDATE**
The Sub-Committee considered and agreed a report of the Chamberlain concerning the allocation of resources for a number of projects.
13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
There were no questions.

14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no items of urgent business.

The meeting ended at 11.45am

Chairman

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JOINT MEETING OF THE RESOURCE ALLOCATION AND EFFICIENCY AND PERFORMANCE SUB-COMMITTEES WITH COMMITTEE CHAIRMEN

Thursday, 14 January 2016

Minutes of the joint meeting of the Resource Allocation and Efficiency and Performance Sub-Committees with Committee Chairmen held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 14 January 2016 at 11.45 am

Present

Members:

Mark Boleat (Chairman)	Deputy Catherine McGuinness
Deputy Roger Chadwick (Deputy Chairman)	Edward Lord
Randall Anderson	Hugh Morris
Nigel Challis	Deputy Joyce Nash
John Fletcher	Sir Michael Snyder
Deputy Jamie Ingham Clark	Alderman Dr Andrew Parmley
Stuart Fraser	Deputy John Tomlinson
Marianne Fredericks	Philip Woodhouse
George Gillon	
Deputy the Revd Stephen Haines	
Jeremy Mayhew	

In Attendance

Alderman Nick Anstee
Deputy John Bennett
Vivienne Littlechild
Alistair Moss
Dhruv Patel
Deputy Henry Pollard
Virginia Rounding
John Scott

Officers:

Peter Kane	- Chamberlain
Caroline Al-Beyerty	- Financial Services Director
Steve Telling	- Chamberlain's Department
Peter Lisley	- Assistant Town Clerk
Angela Roach	- Principal Committee and Members Services Manager

1. APOLOGIES

An apology for absence was received from Nicholas Bensted-Smith and Sir David Wootton.

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEES**

There were no questions.

4. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

5. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item Nos.

Paragraph(s) in Schedule 12A

6

3

6. **OVERALL FINANCIAL POSITION AND MEDIUM TERM FINANCIAL PLANNING**

The Sub-Committees considered and supported a joint report of the Town Clerk and the Chamberlain concerning the City Corporation's overall financial.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEES**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items for consideration.

The meeting ended at 12.20pm

Chairman

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Committee	Dated:
Resource Allocation Sub-Committee Policy and Resources Committee	17 March 2016 17 March 2016
Subject Implementation of Grants Review	Public
Report of: Deputy Town Clerk	For Approval
Report author: Scott Nixon, Project Manager	

Summary

As part of the Service Based Review (SBR), a comprehensive review of the effectiveness of the City Corporation's grant-making was completed. The aim was to increase the strategic impact of grant-making, ensure that the grants are managed more efficiently and effectively, improve the consistency and quality of the customer experience and so bring consequential reputational benefits.

The recommendations arising from the review were endorsed by the Policy and Resources Committee in May 2015, resolving that *'the proposed change of approach to grant giving as set out in the report be approved'*. The report was subsequently supported by Committees affected by the proposed recommendations and further updates were provided to Policy and Resources Committee in November 2015 and the Court of Common Council in January 2016. This paper provides an update on the work to implement the recommendations of the review.

Recommendations:

- To note the grant programmes identified as in scope for immediate centralised administration, those under review, and those not in scope.
- To agree the transfer of funding commitments from Finance Grants Sub-Committee to the relevant Committees for on-going administration and request that each commitment be reviewed and reported back to this Committee no later than December 2016, except in cases where a specific review date has already been agreed.
- To agree the staffing resources for a new Central Grants Unit, to be funded from the individual grant programmes.
- To agree that the grant programme arrangements are reviewed in 2017/18 to align with City Bridge Trust's next quinquennial review.
- To agree the four overarching funding themes for the grant programme (for 2016-2018) which are proposed as; Stronger Communities; Education and Employment Support; Enjoying Open Spaces and the Natural Environment; and Inspiring London through Culture.
- Members are invited to consider whether to specify a geographical area for the consolidated grants programme or individual themes, or to leave this to the discretion of the decision making Committees as part of their agreement of grant eligibility criteria.
- To agree the allocation of funding across the four funding themes.

Main Report

Background

1. In May 2015, this Committee endorsed a revised overall approach to grant giving across the City Corporation. That report highlighted a set of core principles designed to drive a more consistent, coherent and co-ordinated approach. This report provides an update on the implementation of the review recommendations, with particular reference to these core principles.

Grants Programmes

2. Within the SBR Effectiveness of Grants report, fourteen grants programmes (including charities and trusts) were identified for potential inclusion into a consolidated, centrally administered programme. Further analysis of these programmes, their available funding and the practicality of them being administered centrally has now been undertaken.
3. Four programmes have been deemed out of scope:
 - Early Years Foundation Stage Programme This programme was agreed as a cost saving by the Community and Children's Services Committee under SBR proposals from the Director. The programme therefore no longer operates.
 - Estate Community Grants This scheme facilitates localised activities on City Corporation managed housing estates and the funding derives from the Housing Revenue Account which ring-fences funding for tenants and leaseholders.
 - Signor Pasquale Favale's Marriage Portion Charity The Port Health and Environmental Service Committee, which acts as trustee of the charity, considered that the historical importance of this bequest and the positive publicity it generates outweighed any benefit of merger or dissolution, and resolved that this bequest would continue to operate in its current format.
 - Open Spaces ad hoc grants Following further analysis, and consultation with the Open Spaces and City Gardens Working Party, arrangements have been made for these grants to be converted to a 'commissioned service' approach.
4. A further six grant programmes are under review. Should funding from these programmes become available for distribution at a later date, it will be proposed that it be incorporated into the centralised grants programme:
 - Community Small Grants Scheme. A review of the impact and outcomes of the existing grants scheme has been commissioned by Community and Children's Services following which a decision will be taken on whether this scheme will be incorporated into the centralised programme.
 - Emanuel Hospital
 - Ada Lewis Winter Distress Fund
 - Mansion House Staff Fund
The potential merger of these trusts is currently being investigated. An initial approach has been made to the Charity Commission and further proposals will be submitted in the next 4-6 months once the Trustees have been fully consulted.

- Sir William Coxen Trust Fund
 - The Vickers Dunfee Memorial Benevolent Fund
A merger of these trusts with external (i.e. non City of London Corporation) organisations with similar charitable purposes is being investigated.
5. Four grant programmes, with a combined annual budget of £893,127, remain immediately viable for centralised administration:
- Finance Grants Sub Committee (annual allocation from City's Cash)
 - Combined Relief of Poverty Charity
 - City Educational Trust
 - Combined Education Charity

Finance Grants Sub-Committee Current Financial Commitments

6. As agreed at the Finance Committee in January 2016, the Finance Grants Sub-Committee no longer has a grant management function. However, there are a number of on-going commitments remaining from decisions taken by that Sub Committee, totalling £632,304 per annum. These are listed in Appendix 1.
7. Following the principle of Committees having responsibility for grants relating specifically to areas within their remit, a reallocation of these commitments is proposed. Members are requested to review this suggested re-allocation shown in Appendix 1. As a number of the grants have no set review date, it is also proposed that the recipient Committee be requested to review each commitment, no later than December 2016, except in cases where a specific review date has already been agreed.

Resourcing

8. In accordance with the core principles, it is proposed that a new Central Grants Unit is established. This would be overseen by the Chief Grants Officer and be co-located within City Bridge Trust. Appendix 2 details the proposed initial staffing level for this unit, with a total cost of £97,829 per annum. These costs may reduce in the future, depending on the scope and scale of the service committee grant-making.
9. In order to fund the above staffing, a proportionate management fee would be deducted from all in-scope grant programmes to be administered by the centralised Grants Unit. The relevant Trustees will be required to agree the management fee to be deducted.

Overall Financial Position

10. Taking into account the annual budgets for the viable programmes, amounts proposed to be carried forward from 2015/16, ongoing commitments from the Finance Grants Sub Committee and the estimated costs of staffing the new Central Grants Unit, the funding available from the in-scope programmes for the next two financial years totals £529,215 (shown in Appendix 3). The period of two years has been set because it is proposed to review the new grant arrangements

after two years of operation to coincide with City Bridge Trust's next quinquennial review of finding priorities.

Strategic Funding Themes

11. In support of the recommendation to streamline the grants programming into consolidated themes which reflect the City Corporation's priorities, suggestions were made in the SBR Effectiveness of Grants report as to potential themes. These have been developed further in consultation with Chief Officers and are presented below for approval:

Funding Theme	Grant Decision Making Committee
Stronger Communities	Community and Children's Services
Education and Employment Support	Education Board (Joint governance with Community and Children's Services - to be confirmed)
Enjoying Open Spaces and the Natural Environment	Open Spaces and City Gardens
Inspiring London Through Culture	Culture, Heritage and Libraries

12. Each grant decision making committee will be requested to discuss and agree a list of sub-themes and eligibility criteria that correspond to the overarching funding themes. These will be informed by, and aligned with, City Bridge Trust best practice guidance.

13. Preliminary discussions were held at the Open Spaces and City Gardens Committee on 1st February 2016 with regards to the grants programme. Members requested that Policy and Resources Committee determine the geographical area to be included under the grants programme and whether the open spaces and natural environment theme should cover solely City Corporation managed Open Spaces or cover those wider afield.

14. If Members accept the recommendation for separate themes, it will be the responsibility of each decision making Committee to determine the detailed eligibility criteria for their theme. This will allow Members to take account of the differing nature of the current programmes, and provide greater discretion to the decision making Committees to tailor the themes to their priorities. Members may therefore wish to consider whether making a decision on the geographical scope for either the consolidated programme or individual themes is appropriate at this stage.

Allocation of Funding to Themes

15. The following table proposes how the funding noted in paragraph 10 might be allocated to the proposed funding themes. Funding from the City Educational Trust and the Combined Education Charity has been combined under the Education and Employment Support theme, making the allocation to this theme higher than the others. The remaining available funding has been split equally across the other three themes. The available funding has also been allocated

equally over two financial years, and staffing costs have been deducted on a pro-rata basis.

Funding Theme	2016/17	2017/18	Total
Stronger Communities	£52,429	£52,429	£104,858
Education and Employment Support	£107,321	£107,320	£214,641
Enjoying Open Spaces and the Natural Environment	£52,429	£52,429	£104,858
Inspiring London through Culture	£52,429	£52,429	£104,858
Total	£264,608	£264,607	£529,215

16. An alternative funding allocation option that could be considered by Members would be for one or two of the funding themes to be selected by Members on an annual basis to receive the available funding. Funding themes could then be changed according to priorities in the following year. Any proposed revisions to the funding allocations should take into account the overall financial position as set out in Appendix 3.

Appendices:

- 1) On-going grants/payments previously agreed by the Finance Grants Sub Committee
- 2) Proposed resourcing of the Central Grants Unit
- 3) Overall Financial Position

Background Papers:

- Policy and Resources Committee 28 May 2015: *Grant Giving - Report of cross-cutting Service Based Review*
- Policy and Resources Committee 19 November 2015: *Grant Giving – Update on cross-cutting Service Based Review*

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On-going grants/payments previously agreed by the Finance Grants Sub-Committee

Grantee, annual amount and review date	Proposal
King Edward's School Witley (£431,197) <u>Review date:</u> 31 July 2016 Christ's Hospital (£48,000) <u>Review date:</u> 2017/2018 Guildhall School Trust UK & EU Bursaries (£30,000) <u>Review date:</u> no set date for review.	To transfer administration of the Bursary schemes to the Education Board.
Finance Committee Chairman's Discretionary fund (£10,000) At the Finance Grants Sub-Committee on 17 November 2015 it was resolved that this Discretionary fund would remain with the Chairman of the Finance Committee to distribute.	No Action required.
Guildhall Sports, Social and Athletics Club (£16,875) Annual London Pensioners Association Lunch (£27,000) CoLC Staff Annual Lunch (£53,400) CoLC Marathon Team (£3,500) <u>Review date:</u> no set date for review.	To transfer administration of these payments to Establishment Committee.
Thames Fishery Research event (£5,332) <u>Review date:</u> no set date for review.	To transfer administration of the payment to the Port Health and Environmental Services Committee.
City of London Almshouses (£5,000). This is an amount currently set aside annually for payment of central City of London Corporation charges "Social Needs Payments" (£2,000) on-going grant <u>Review date:</u> no set date for review.	To undertake further investigation of these payments in conjunction with the Chamberlain and review whether they should be continued.
Total amount: £632,304	

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Proposed resourcing of the Central Grants Unit

Role	Full/Part time	Basic Salary + London weighting and on-cost (per annum)
Senior Grants Officer	Full time *	£64,399
Grants Admin. Officer	50% of a full time post *	£18,919
Head of Finance, Grants	10% of a full time post *	£7,557
Chief Grants Officer	5% of a full time post *	£4,954
Costs for professional memberships, training, IT and contingency costs	n/a	£2,000
Total		£97,829

* Estimate of time

N.B. These costs may reduce in the future, depending on the scope and scale of the service committee grant-making.

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Overall Financial Position

	2016/17	2017/18	Total
Finance Grants Sub-Committee - annual allocation from City's Cash	£743,000	£743,000	£1,486,000
Combined Relief of Poverty Charity –annual budget	£3,127	£3,127	£6,254
City Educational Trust – annual budget	£105,000	£105,000	£210,000
Combined Education Charity – annual budget	£42,000	£42,000	£84,000
Sub total (report paragraph 5)	£893,127	£893,127	£1,786,254
Carry forward from 2015/16 - Finance Grants Sub-Committee *	£206,727	0	£206,727
Existing Financial commitments from Finance Grants Sub-Committee (report paragraph 6)	-£632,304	-£632,304**	-£1,264,608
Grant to The Friends of City Gardens (commitment from Finance Grants Sub-Committee for 2016/17 only)	-£3,500	0	-£3,500
Staffing resources for new Central Grants Unit (report paragraph 8)	-£97,829	-£97,829	-£195,658
Total available for spend (after deduction of staffing costs)	£366,221	£162,994	£529,215

* The carrying forward of any unspent Finance Sub Committee grants budget will require the approval of the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee and would be considered in June/July in the context of the overall outturn and carry forward requests on the City's funds.

** The level of existing financial commitments may reduce following review by the corresponding committees.

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Committees: Streets and Walkways Sub – For Decision Projects Sub – For Decision Resource Allocation Sub – For information	Dates: 22/02/2016 25/02/2016 17/03/2016
Subject: Update on Transport for London Funding 2015/16	Public
Report of: The Director of the Built Environment	For Information

Summary

In financial year 2015/16 the City received a funding allocation from Transport for London (TfL) for the Corridors, Neighbourhoods and Supporting measures programme totalling £954,000.

Two projects funded by this TfL programme cannot be completed in this financial year. Instead, officers will seek to complete these projects by either using funding from the TfL funding programmes for 2016/17 or by identifying alternative funding sources. Details of these projects are set out in Table1 of this report.

To ensure the City utilises its TfL funding allocation for 2015/16, it is proposed to reallocate the underspend of £282,000 to other approved projects. These projects, the amounts to be allocated and the reasons for the allocation are set out in Table 2 of this report. Furthermore, TfL have just notified the City that additional funds are available as a result of underspends from other Boroughs and therefore, it is also proposed to utilise some of these funds on approved projects as set out in Table 2.

Confirmation is being sought from TfL that the underspend and additional funds may be spent on delivering the projects set out in Table 2. Member approval is now sought to confirm the reallocation of TfL funding to the projects identified to enable the City to use its funding allocation in full.

Recommendations

It is recommended that Members:

- (i) Approve the reallocation of the identified underspend of £282,000 from Transport for London funding for 2015/16, as set out in Tables 1 and 2 of this report.
- (ii) Approve the use of additional Transport for London funding of £48,000 for existing projects, as set out in Table 2 of this report.
- (iii) Approve the increase in scope of the Southampton Buildings, Fleet Street Area Strategy and Liverpool Street enhancement projects as set out in Table 2 of this report.

Contact

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Table 1
Projects with TfL funding underspends in 2015/16

Project	Current TfL Funding 2015/16 (£'s)	Projected Underspend for 2015/16 (£'s)	TfL Funding Programme	Reason for underspend and proposed way forward
Riverside Walk Enhancement Strategy: Fishmongers' Wharf Access Improvements	279,000	257,000	Corridors, Neighbourhoods and Supporting Measures	The works have been delayed as a result of delays to the London Bridge staircase project. The staircase was originally planned to be completed in December 2015 and is now delayed until April 2016. Works cannot commence until the staircase is complete as the hoarding is preventing access to the ramp site. Therefore, it is proposed to complete the design work and approvals for the ramp project this financial year, utilising £22,000 from the 2015/16 TfL allocation (staff costs and fees). The works would then commence in May 2016 and would be funded from the 2016/17 TfL allocation as well as S106 receipts that were identified at Gateway 4.
City of London walkable world cities conference	25,000	25,000	Corridors, Neighbourhoods and Supporting Measures	This funding was planned to be used for a walking conference. However, the proposed conference has been postponed and is to be re-scheduled in discussion with TfL.
TOTAL UNDERSPEND		282,000		

Table 2
Projects where available TfL funding for 2015/16 is proposed to be utilised

Project	TfL Funding proposed to be utilised (£'s)	Reason for use of TfL funding for 2015/16
Bank By-pass Walking Routes, Ph1: Birch Lane	210,000	This project is nearing completion on site and most of these costs have already been incurred this financial year. This project is already funded from the 2015/16 TfL allocation. The secondary funding source is S106 receipts. It is proposed to substitute some of the S106 funds with the available TfL 2015/16 funding, thereby freeing up the S106 funding for use on a later phase of the wider project.
Bank By-pass Walking Routes, Ph 2: Finch Ln & Nicholas Ln North	30,000	This project is approaching Gateway 5. The requested funding would be used for design and survey costs that are currently being funded from Section 106 receipts. The Section 106 funds would then be re-directed towards the implementation of the scheme later this summer.
Southampton Buildings	25,000	This project is nearing completion on site and is funded from S106 receipts. It is proposed to extend the scope of the project to cover the northern footway of Southampton Buildings adjacent to the London Silver Vaults. The proposed works include replacing the existing granite kerbs with new and replacing the existing concrete modular paving with new York Stone paving to match the surrounding footway materials.
Sculpture in the City	25,000	Year 5 of this project is nearing completion and additional costs have been incurred on the project. It is necessary to remove one of the sculpture pieces urgently as the gallery loaning it has sold the piece, and the additional costs for works to remove the piece, reinstate the highway, update the maps/brochures and the associated staff costs. This project is currently funded from S106 receipts and it is proposed to utilise some of the TfL 2015/16 funding to cover these additional costs.
Fleet Street Area Enhancement Strategy	20,000	Public consultation on the draft strategy has been approved to commence in February 2016. The project is funded from S106 receipts. The £20,000 would fund additional design work to provide enhanced walking connections to the neighbouring borough and extend the scope of the consultation to carry out further surveys and drop-in sessions.
Liverpool Street public realm enhancement scheme	20,000	This is an approved project, approaching Gateway 4, which is funded from S106 receipts. The additional £20,000 is required to cover surveys, transport studies and associated staff costs, following the request of TfL to review bus routes in relation to the impacts of Crossrail.

TOTAL	330,000	
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Agenda Item 6

Committees: Corporate Projects Board Projects Sub – For Decision Resource Allocation Sub – For Information	Dates: 04 February 2016 25 February 2016
Subject: Gateway 1 & 2 Project Proposal: Cousin Lane – Street Enhancements (EE122)	Public
Report of: Director of the Built Environment	For Information

Project Summary

1. Context	An opportunity has arisen to enhance one of the key routes to the Riverside Walk, which is a strategic aim of the Riverside Walk Enhancement strategy, in conjunction with the development of Cannon Bridge House – River Building.
2. Brief description of project	The project will be developed with the funder (developer of Cannon Bridge House) and will involve public realm enhancements to Cousin Lane, including improvements to carriageway and footways, fully funded under a Section 278 agreement with the developer. Where applicable, the design will take into account the desire to minimise the burden on cleansing and maintenance, limit skateboarding and improve road danger reduction.
3. Consequences if project not approved	The City would miss out on a funding opportunity to contribute to the enhancement of a key walking route leading to the Riverside Walk which is a priority objective of the above strategy.
4. Success criteria	<ul style="list-style-type: none"> ▪ An enhanced public realm, whilst maintaining the necessary function of the street; ▪ An improved walking route and connection to the Riverside Walk; ▪ Greater quality and consistency of surface materials in the local area; ▪ Improved accessibility for all, particularly for those with mobility difficulties; ▪ An enhanced setting for the designated heritage assets including the Cannon Street Station tower at the south-east corner and the Roman Governor’s Palace scheduled ancient monument at the north-east corner.
5. Notable exclusions	None.
6. Governance arrangements	Spending Committee: Streets and Walkways Sub-Committee Senior Responsible Officer: Simon Glynn Project Board: No

Prioritisation

7. Link to Strategic Aims	2. To provide modern, efficient and high quality local services and policing within the Square Mile for workers, residents and visitors with a view to delivering sustainable outcomes
8. Links to existing strategies, programmes and projects	<ul style="list-style-type: none"> ▪ This project would deliver on the priorities of the Riverside Walk Enhancement Strategy and fulfil the strategy aim, “a better connected and accessible Riverside walk”, by significantly improving a key route to the walkway. ▪ The Mayor’s vision for cycling and cycle superhighway.
9. Project category	4a. Fully reimbursable
10. Project priority	C. Desirable

Options Appraisal

11. Overview of options	<p>The design will be developed by City of London officers utilising standard CoL materials and design guidance, liaising with the developer.</p> <p>The design will include improvement of footways and carriageway in Cousin Lane between Lower Thames Street and the Riverside Walk, possibly incorporating a raised carriageway, widened footways, planting, new street furniture and lighting. As the scheme is within the City Flood Risk Area, the incorporation of Sustainable Drainage Systems (SuDS) will be investigated.</p>
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Project Planning

12. Programme and key dates	<p>Overall programme: February to December 2016</p> <p>Key dates: Design development – February to May 2016 Finalisation of the Section 278 agreement – May 2016 Gateway 5 – May 2016 Start on site – August 2016 Completion – December 2016</p>
13. Risk implications	<p>Overall project risk: Green Overall Project - Low Risk</p> <ul style="list-style-type: none"> ▪ Full cost of works unknown <p>As the design develops, the likely cost of the scheme will be established. The scope of the project will be tailored to ensure the developer is able to cover the costs.</p> <ul style="list-style-type: none"> ▪ Project not delivered to programme <p>The developer requires the environmental enhancement works to be completed to coordinate with their building refurbishment which is to be completed at the end of 2016. Therefore a programme will be developed to ensure compliance with this date.</p>

14. Stakeholders and consultees	<p>Anticipated external stakeholders:</p> <ul style="list-style-type: none"> ▪ Developer of Cannon Bridge House – River Building ▪ Owners/occupiers of adjacent buildings on Cousin Lane including Walbrook Wharf ▪ Transport for London <p>Anticipated internal consultees:</p> <ul style="list-style-type: none"> ▪ Ward Members ▪ City Transportation ▪ Highways ▪ City Surveyors ▪ Open Spaces ▪ Access team ▪ Finance ▪ Cleansing ▪ Development Division
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Resource Implications

15. Total estimated cost	<p>Likely cost range: 2. £250k to £5m It is anticipated that the total project cost would be in the region of £300k to £600k.</p>	
16. Funding strategy	All funding fully guaranteed	External - Funded wholly by contributions from external third parties

	The scheme is within the City Flood Risk Area, so the incorporation of Sustainable Drainage Systems (SuDS) will be investigated.
22. Equality Impact Assessment	An equality impact assessment will be undertaken

Recommended Course of Action

23. Next steps	Finalise Design Finalise the Section 278 agreement Gateway 5 Report
24. Approval track and next Gateway	The project will progress directly to Gateway 5 (Chief Officer approval) as it is fully funded via Section 278 Agreement (external fund with restricted purpose, para 29 and 30 of the corporate project procedure). Officers will request early payment from the developer in order to progress the design. Approval is requested to enter into a Section 278 Agreement with the developer

25. Resource requirements to reach next Gateway	Item	Reason	Funds/ Source of Funding	Cost (£)
	Staff costs	300 hours for design development and project evaluation, consultation and communication work, including liaison with local stakeholders, section 278 negotiations and agreement, overseeing design development, and producing report for Chief Officer sign off.	S278	30,000
	Fees	Utilities surveys	S278	6,000

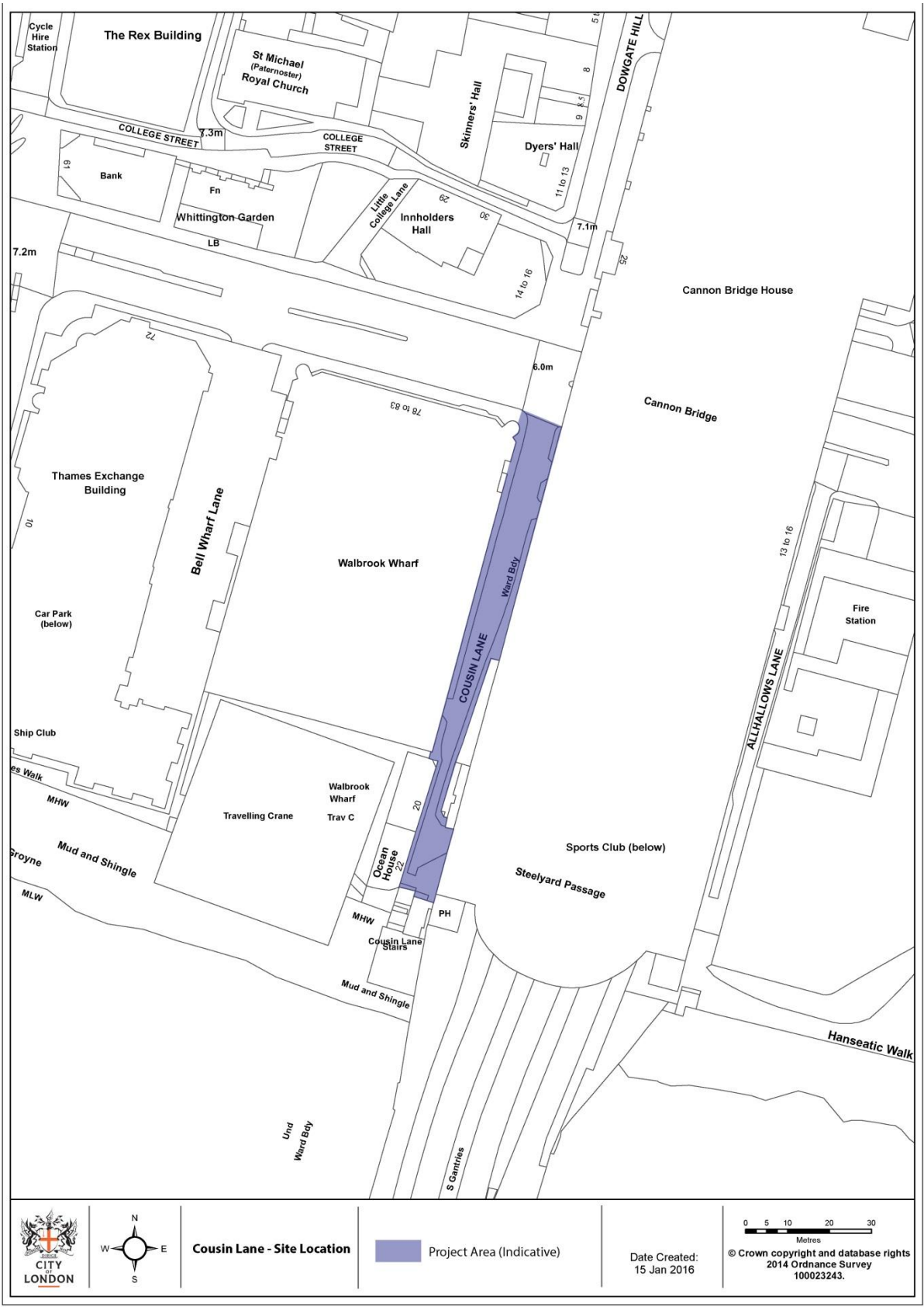
Appendices

Appendix 1	Map of the project area
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Contact

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Appendix 1 – Map of the project area



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